

How to access PTQ qualification results

July 2025

Version 8.0

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1. Result release dates

For details of PTQ qualification result release dates:

- Go to <https://www.vtctskills.org.uk/qualifications/>
- Locate the relevant qualification and click on the qualification title link
- Select the Documents tab
- Open the Key Dates document

1. Who can access results?

- a. Level 1/2 Technical Award CO2A5
 - i. Exam officer login holders
- b. Level 2 Technical Certificates; Level 3 Technical
 - i. Exam officer login holders

2. Chief Examiner reports

Chief Examiner reports will be published to coincide with the release of results. These are available on the qualification pages on the VTCT Skills website.

- a. Go to <https://www.vtctskills.org.uk/qualifications/>
- b. Locate the relevant qualification and click on the qualification title link
- c. Select the Documents tab
- d. Open the applicable Chief Examiner Report

1.1. FAQs

1.1.1. Level 1/2 Technical Award CO2A5 non-exam assessment

VTCT are unable to discuss specific aspects of results with centres due to the regulations set out by Ofqual.

VTCT invites centres to follow the steps below in the first instance, which in most circumstances should answer centre queries about results.

- Have you used the correct [assignment brief](#) and has the work been checked against each task? The assignment briefs can only be accessed by the Examinations Officer or those with similar login credentials
- Have you accessed the [supporting resources](#)?
- Have you accessed the [Chief Examiner report](#)? After selecting the link, select the qualification title link then 'Documents'. The report for each window will be published shortly after results are released

If you have completed all of the recommended steps, the next stage is an Enquiry About Results (EAR). Information regarding EARs is contained within the [Enquiries and Appeals Policy and Procedure](#). Centres may only make an enquiry about results for the Non-exam Assessment where the learners' marks have been changed by VTCT through the external moderation process. VTCT advises centres to complete the form with sufficient detail listing where the evidence is to meet the criteria. Forms that do not contain this detail may be returned to centres and cause a delay in the Enquiry About Results process.

VTCT will acknowledge receipt of all Enquiry About Results. See the appropriate Key Dates document for EARs submission deadlines.

1.1.2. External exams

VTCT are unable to discuss specific aspects of results with centres due to the regulations set out by Ofqual.

- Centres can make an Enquiry About Results where learners are within 2 marks of a grade boundary
- Centres can contact [Customer Support](#) to access information on grade boundaries. Please indicate which qualification(s) you require the grade boundaries for

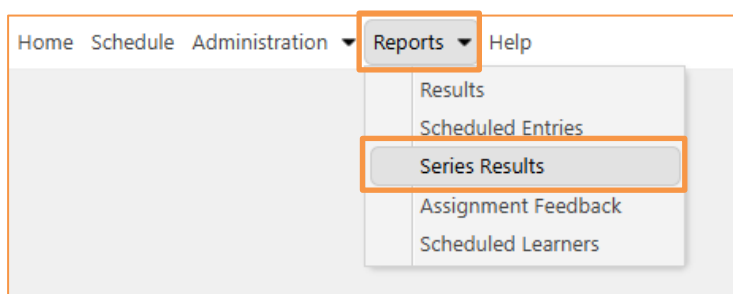
Next steps:

- Centres should complete an Enquiry About Results, which is contained within the [Enquiries and Appeals Policy and Procedure](#). VTCT advises centres to complete the form with sufficient detail. Forms that do not have this detail may be returned to centres and cause a delay in the Enquiry About Results process.
- VTCT will acknowledge receipt of all Enquiry About Results. See the appropriate Key Dates document for EARs submission deadlines.

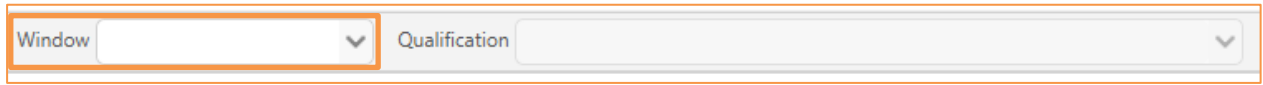
2. Accessing results

Online assessment administration is performed within our Linx2Achieve e-testing system. For a login link please go to the [About e-testing](#) page.

1. Upon logging in to Linx2Achieve, from the Reports menu select Series Results.



2. Select the appropriate Window (the window which the learners were entered for).



3. There are headings for each qualification type and these are:

- a. Heading: CO2A5
 - i. Level 2 Certificate in Hairdressing and Beauty Therapy AM20530

CO2A5

CO2A5 - May 2024

- b. Heading: TLQ / Tech Certs
 - i. Level 2 Technical Certificates and Level 3 Technical

TLQ / Tech Certs

June 2024 (TLQ/Tech Certs)

4. Select the qualification.

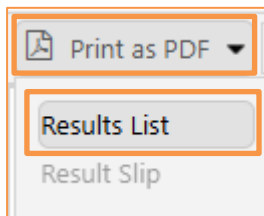


5. The results for the selected window/qualification will be displayed.

- a. to aggregate results select the Aggregated results check box (top right of screen)

Aggregated results ☐

6. To print an overall results list (as you see it on-screen), select Print as PDF (top left off screen) and then Results List



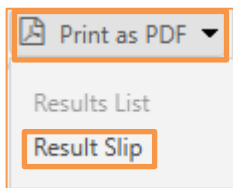
- a. You can now view/print the PDF

7. To print an individual result slips

- a. from the results screen, tick the learner(s) that you want to print a result slip for

		Centre Code	Last Name	First Name	Learner ID
1	☒	XORTEST	Anders	Avram	

- b. then select 'Print as PDF' (top left of screen) and then Result Slip



- c. You can now view/print the PDF

8. The dates for the release of results for each assessment series is shown on the key dates document. The embargoed release is for results to be accessed by the Exams Officer at the centre and general release is for results to be shared with learners. For details of result release dates go to:
 - a. Go to <https://www.vtctskills.org.uk/qualifications/>
 - b. Locate the relevant qualification and click on the qualification title link
 - c. Select the Documents tab
 - d. Open the Key Dates document

3. Certificate claims

You can access the applicable user guidance on claiming certificates [here](#).

4. Help and support

- System support
 - E: linx2logins@vtctskills.org.uk
 - T: +44 (0) 2380 684500
 - Mon-Thurs: 08:45 – 17:00
 - Friday: 08:45 – 16:30
- Enquiry about results
 - exams@vtctskills.org.uk